

# Latest News from Destination ImagiNation of New York OCTOBER 2009

# **NY-DI Training Schedule and Calendar Set**

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2010 Central Regional New Team Manager Training George F. Johnson Elementary School Library 999 Taft Ave Endicott, NY	<b>Thursday</b> October 22, 2009 6:00 pm to 9:00 pm
2010 Eastern Regional Team Manager Training For New Team Managers & Refresher for Experienced Team Managers PNW BOCES Yorktown Hts, NY	Saturday October 31, 2009 9am to 1pm
2010 Western Regional Team Manager Training For New Team Managers & Refresher for Experienced Team Managers Orchard Park Middle School Cafeteria Lincoln Ave. Orchard Park, NY	<b>Saturday</b> November 7, 2009 9am to 1pm
2010 Central Regional Instant Challenge Team Manager Training George F. Johnson Elementary School Library 999 Taft Ave Endicott, NY	<b>Thursday</b> November 12, 2009 6:00 pm to 7:30-pm
2010 Western Regional Team Manager Training Practical Advice, Instant Challenge, Side Trips, Filling Out the Forms, and Tools Training Orchard Park Middle School Cafeteria Lincoln Ave. Orchard Park, NY	Saturday November 14, 2009 9am to 1pm
2010 Western Regional Team Manager Training Technical and Structure Basics Training Orchard Park Middle School Cafeteria Lincoln Ave. Orchard Park, NY	Saturday November 21, 2009 9am to 1pm
2010 Central Regional Instant Challenge Nite George F. Johnson Elementary School Library 999 Taft Ave Endicott, NY	<b>Thursday</b> <i>Janurary 14, 2010 6:00 pm to 8:15-pm</i>
2010 Western Regional Appraiser Training Orchard Park Middle School Cafeteria Lincoln Ave. Orchard Park, NY	<b>Saturday</b> February 27, 2010 9am to 1pm
2010 Eastern Regional Tournament Yorktown High School Yorktown, New York	March 6, 2010



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NY-DI Training Schedule and Calendar Set (cont'd.)	
2010 Central Regional Showcase George F. Johnson Elementary School Stage Floor & Cafeteria 999 Taft Ave Endicott, NY	Friday March 12, 2010 4:00 pm to 7:00-pm
2010 Western Regional Tournament Erie Community College South Campus Orchard Park, New York	March 13, 2010
2010 New York State Finals Tournament Union Endicott HS Endicott, NY	April 17, 2010
2010 Global Finals Tournament University of Tennessee	May 26th through 29th, 2010

# What is Destination ImagiNation, or "DI"?

#### 25 words or less answer:

Destination ImagiNation® is a creative problem-solving program that teaches kids theatrical and technical skills, independence, leadership, cooperation/teamwork, organization, sportsmanship, brainstorming, and is fun!

#### 30 word answer:

Destination ImagiNation® teaches: creative problem solving & brainstorming, teamwork to solve a complex challenge, how to balance time, budget & creative ideas and how to "sell" their solution to Appraisers.

#### 60-word response:

Destination Imagination® is a creative problem-solving program for students. They work on predetermined challenges. They work in teams and think up all the ideas and do all of the work themselves with a non-participatory adult team manager. The students learn teamwork, innovation, solving problems on a budget, presentation skills, and conflict resolution. Teams perform their solutions at a local/state tournament.

#### 84-word response:

The Destination ImagiNation® School Program promotes divergent thinking and develops creative problem-solving skills in students from kindergarten through college. This program offers students at every level - a unique opportunity to participate in challenging and motivating activities both inside and outside of their regular classroom curriculum. Under the guidance of an adult team manager, students learn to work with others as a team. They develop self-confidence by creating solutions, evaluating ideas and making decisions. They develop their creative skills through problem solving and independent thinking



#### 108-words from the Rules of the Road:

Destination ImagiNation® is a community-based, school-friendly program that builds participants' creativity, problem solving, and teamwork in enjoyable and meaningful ways. The goals of Destination ImagiNation® are to:

- Foster creative and critical thinking among all participants
- Learn and apply Creative Problem Solving method and tools
- Develop teamwork, collaboration, and leadership skills
- Nurture research and inquiry skills, involving both creative exploration and attention to detail
- Enhance and apply written and verbal communication and presentation skills (both impromptu and sustained)
- Promote the recognition, use, and development of many and varied strengths and talents
- Encourage competence in, enthusiasm for, and commitment to real-life problem solving

#### 140-word answer:

Destination ImagiNation® is about teaching children how to work together on teams, to tap into their creativity, and to find innovative and unique solutions to complex and difficult Challenges. At the same time "DI" helps students learn the art and skill of thinking on their feet, using what they have and improvising the rest, and being creative problem solvers. When it is presented well, empowers students and teaches them that no challenge is too big, or too hard or too complex to be solved. The process that teams go through to solve the Destination ImagiNation® Challenges truly can change their lives. Most of our kids never use the words "I can't" after they have solved a Destination ImagiNation® Challenge.... more often they are heard saying "Let me have a look - I think I can ....." or "Let me try..."

#### 256-word answer:

Destination ImagiNation® is a creative problem-solving program that benefits children from the age of 5 through college. We are non-profit and volunteer run. We're active all over the U.S. and in many countries around the world. The heart of our program is the Challenges. Destination ImagiNation® produces 6 Challenges every year (an open-ended problem with a set of rules). There is one Challenge especially for kindergarten age children (Rising Stars!).

The students start working on one of the Challenges in the early fall/winter and present their solution at a local Tournament in late winter/early spring. Each year we have Challenges that focus on technical skills, such as creating an obstacle course for eggs or a roller coaster for tennis balls, or theatrical/improvisation skills, such as creating an elaborate skit about visiting another country. There is more than one solution to a Challenge.

The program is kid-driven and team powered. Teams of up to seven students work with an adult Team Manager to solve the Challenge they have chosen. The students, not the adults, plan, research and execute their solution to the Challenge - they write scripts, compose music, build structures, engineer technical devices, fashion costumes, paint backdrops, make props and choreograph their performance. Then they sell their solution to a panel of Appraisers at the Tournament.

In the process, students learn teamwork, negotiation and compromise. The team members struggle with personalities, deadlines, rules, outside pressures, money constraints and peer pressure. This teaches strategic life skills. Colleges and employers look for the students that have developed these skills.



# What Does Creative Problem Solving (CPS) Really Mean?

Creative problem solving (CPS) involves combining brainstorming, creative thinking, critical thinking, and implementation of the ideas generated. If someone can't think of an example of creative problem solving, suggest that the Apollo 13 astronauts are alive because of creative problem solving. At one point, they needed a round filter to fit in the slot for a square one. The engineers on earth had to creatively solve the challenge using only the items that the astronauts had available to them. This was truly the case of CPS saving lives!

# What are the parts of Destination ImagiNation?

The Destination ImagiNation® program asks teams to creatively solve two different kinds of Challenges, each with its own purpose and educational focus. The two Challenges, or components, are called the *Team Challenge* (*Central Challenge* and *Side Trips*) and the *Instant Challenge*. Teams present their solutions to both Challenges at a Tournament where the solutions are evaluated by friendly people we call "Appraisers."

For the more exacting answer, here is some more specific info from the Program Guide:

#### Team Central Challenge

- Purpose: Encourages development of Creative Problem Solving techniques, teamwork, and creative process over a long period of time (usually several months).
- Educational Focus of *Central Challenge*: The project undertaken by the team is curriculum-based and focused on one or more of the following areas: Theatrical/Literary/Fine Arts Elements, Technical/Mechanical Design, Structural Design, Improvisational Techniques.
- Each of the six *Central Challenges* involves a research component and an Improvisational component.
- · One or more of the six Challenges involves an international and/or intercultural theme.

#### Side Trips

- Purpose: Encourages participants to discover and showcase their collective interests, strengths, and abilities as a team and as individuals, and allows them to develop that showcase over a long period of time.
- Educational Focus of *Side Trips*: Based on the educational theory of multiple intelligences, which in part emphasizes allowing participants to find their own best ways to present what they have learned.
- Allows teams total freedom to develop elements of their own choosing and to highlight areas of strength that are not brought forth in the *Central Challenge* requirements.
- · Allows/Encourages teams to recognize and make the most of each individual's abilities/interests.

#### Instant Challenge

The Destination ImagiNation® *Instant Challenge* is a Challenge teams are asked to solve in a very short period of time at their Tournament, without knowing ahead of time what the Challenge will be.

- Purpose: To put team's creative problem solving abilities, creativity, and teamwork to the test in a short, time-driven Challenge.
- Educational Focus of *Instant Challenge*: The team's use of creative problem solving strategies, assessment and use of available materials, and teamwork under tight time constraints.
- Encourages teams to develop creative problem solving and time management strategies, performance and improvisational techniques.
- Develops the ability to quickly assess the properties of provided materials, and learn how to creatively manipulate materials for a unique solution.



# What are the goals of Destination ImagiNation?

UNOFFICIAL GOAL: The goal of Destination ImagiNation® is to help children learn that through a combination of *creativity, teamwork & tenacity*, that *they can* develop creative solutions to complex problems *completely* on their own.

# How do I Start the Program in My School?

If you are looking for school support, approach the school administration or get a teacher excited about the program. That could help free up official school sponsorship status and/or funds. However, know that any community organization (or an individual) can start a Destination ImagiNation® team. Often schools provide educational, facilities and financial support to teams – giving teachers time to help Destination ImagiNation® teams or manage a team themselves, space for teams to meet at the school, or financial support by purchasing memberships, giving teams money or helping teams that advance to state/global finals.

# Where Can I Go to Get Information About the Program?

You can go to the official Destination Imagination® web site at <a href="www.destinationimagination.org">www.destinationimagination.org</a>, or you can visit your NY-DI Affiliate web site at <a href="http://www.nydi.org">http://www.nydi.org</a> You can also call your Regional or Affiliate Director – you will find contact information at our Affiliate Website.

# **How Do We Join and Get Started?**

1. Purchase a Destination ImagiNation® Team by logging onto <a href="www.destinationimagination.org">www.destinationimagination.org</a>. Follow the directions to **START A TEAM**.

Choose from either a:

- Individual Team (ideal for small schools, community groups, homeschool groups, etc.), or
- 5-Pak that allows up to 5 teams (ideal for schools, organizations, after-school programs, etc.).
- 30-Pak allows up to 30 teams (ideal for large school districts)
- 2. Get a team of kids together (up to 7 students) and find an adult Team Manager (older than 18 years old).
- 3. Download the Challenges and Rules of the Road from the Destination Imagination® web site at <a href="https://www.destinationimagination.org">www.destinationimagination.org</a>. (hard copy and electronic copy will be sent via UPS)
- 4. Start getting together at meetings and doing some team building exercises, *Instant Challenges* and working on the *Central Challenge*.
- 5. Check your local or Affiliate Destination ImagiNation® site for information and dates for Team Manager trainings, training for students (DI Skills Day, IC/Improv Days, Construction 101, etc.), Tournaments and any local meetings.

# How do I get a Team Number?

Once you purchase your START A TEAM pak you will be sent your team number(s) via e-mail.

# Who Pays for This?

Your school, PTA, gifted program, YMCA, 4H club, house of worship, homeschool group, after-school program, community organization, your family – it all depends on who's name the team is registered under.



# How Much Does It Cost? How Do I Fund It? Is it Expensive for the Amount of Kids Involved?

Destination ImagiNation® is a lesson in VALUE in New York - if you purchase a 1-teamPak the cost per child is \$67, with a 5-Pak the cost per child is \$46 and if your district purchases a 30-teamPak your cost per child is only \$45 for an entire year of activities, workshops, trainings, tournaments and FUN! The only thing not included in that figure are costs for travel to tournaments or souvenirs purchased at tournaments. In New York where the program runs from approximately October (team formation) through May (Global Finals) that amounts to eight months of activities or approximately \$7 per month per child! Even if your team ends its season after our Regional tournament (March) your cost per child is only about \$9 per child per month! I defy you to find a better value for your educational dollar!

Each Challenge has a maximum cost - but that only counts the items that make it onto the performance stage. Teams have been known to change themes (after props and costumes are made); change costumes, props and backdrops several times before they compete; or go through LOTS of practice materials as they learn how to use a saw, build a structure from balsa wood or sew a costume using expensive materials. On the other hand, many teams are excellent at finding items in their attic or at secondhand stores, reuse materials they have already used once and generally are frugal with their resources. Teams that are using their own money tend to spend too much money – as it is coming out of their own pockets. So, to answer the question, the Challenge can cost \$100 or less - or more, depending on the team itself.

#### Teams find their funding in a variety of ways:

- Schools or sponsoring organizations may give teams money to use; and/or they may donate space for the team to use.
- Teams may ask each team member to pay a certain amount of money up front to fund projects;
   team members may be asked for more money if they change their solution several times and more resources are necessary.
- · Teams may fundraise to get the money they need. Some schools may cooperate with fundraising.
- Items may be purchased at regular stores, at discount stores, at secondhand stores, Goodwill, or they may be found in dumpsters, the attic, closets or the basement. All used items (other than "free" items such as newspaper and cardboard) must be assessed a fair-market garage sale price, no matter the source, even if they have been donated.
- For snacks, many teams ask either parents to alternate bringing snacks; or everyone brings snacks at the beginning and then they are stored and used as necessary; or a snack fund may be started and one or more adults buy snacks each meeting.

# How is This Different Than Other Programs Available to Our Kids?

While any child would be lucky to participate in most programs of this type, Destination ImagiNation® is a non-profit, volunteer-run, child-centric organization. Every aspect of the program, by design, is extremely responsive to the membership, and most important, to the students in our programs. We maintain communities to share our best practices, as well as globally collaborating on areas of improvement. The result is a very child-friendly program that rewards teams, within the rules, for their creativity, teamwork and innovation.



#### Here are at 15 differences between DI and other programs:

- 1. Our challenges connect to educational standards
- 2. DI is a 501 c 3 non profit that is supported by 35,000 volunteers
- 3. Content is developed annually by educators including instant challenges to reinforce CPS and to confirm that student is learning process
- 4. DI program is about the process of CPS and not just about winning
- 5. DI supports workforce development construction challenge with AEM, DIcor, and projectOUTReach
- 6. National Dairy Council endorses DI challenges as activity based and supportive of Fuel Up To Play 60 NDC in 60,000 schools.
- 7. Sponsors include 3M, NDC, SyFy, AEM, others
- 8. DI awards points vs deducting them
- 9. Our Educational Program is supported by 50 years of research and by Dr. Treffinger/Center for Creative Learning
- 10. Each team has the opportunity to choose from seven challenges:

Technical, Structural, Theatrical, Scientific, Improv, Service Learning and Rising Stars

- 11. DI offers students the opportunity to change the world through participation in projectOUTREACH they can also fulfill community service requirements for High School graduation by participation!
- 12. DI has an active alumni and provides opportunities for internship and volunteerism
- 13. DI offers unequalled customer service allowing centralized team sign-up
- 14. DI supports nutrition with NDC and Healthy T.A.I.L.S study funded by the USDA
- 15. We offer a higher dollar of scholarships and are hosted by the University of TN for our global finals

# OK ... I've got my START A TEAM pak and materials but Team Manager Training is still a month away .... What do I do in the meanwhile?

## **Team Building: Exercises and Activities**

#### Introduction

This is a collection of activities and exercises that I have used with student groups and adults in volunteer groups to build community and a sense of team. Many of the activities originated in published books and manuals, but have been passed on to me through oral tradition, handouts and packets that were not cited. There are a few activities, that I personally created and others I have adapted. Each activity lists potential objectives and offers suggested ways to use the activity. However, I have found every group to be different. Most of the activities address a particular stage in a group formation theory that is commonly used in experiential education. Unfortunately my handout does not have a full citation, but it does mention that the following group stage formation theory is by Tuckman:

- Forming: Members of the group are determining leadership within the group and whom to follow. This is confusion, anxiety, and a willingness to please.
- Storming: This is the control stage. Alliances between members have formed and generate negative behavior. Real testing of the facilitators, and leaders within the group begins, It is an all out get to know you time. Participants are asking: Is this group safe? Am I going to like what I am doing? Can these leaders handle us?



- Norming: The group starts to operate as one unit, taking pride in what it is doing and using strengths within the group.
- Performing: They can act independently of the facilitators, setting goals, giving honest feedback and changing behaviors.
- Transforming: This is the termination of the group. How will they celebrate? What does the future hold?

Therefore, for purposes of this collection, activities have been organized around some of the concepts that support a group in different stages and tasks:

**Disclosure Activities:** These activities allow the group to share information about themselves, helping the group establish norms, or things in common. These activities range from low to high risk.

**Collaboration/ Problem Solving Activities:** These exercises provide opportunities for a group to tackle a problem or situation in which everyone needs to contribute and therefore potentially storm.

**Group Goals and Communication:** These activities focus on communication, feedback, roles and strengths of the group. They provide opportunities for the group to work on ways they could perform better.

**Recognition Activities:** These activities allow the group to recognize their achievements and growth within a group. This facilitated reflection is critical to transforming their experience.

#### **Disclosure Activities**

#### Two Truths and A Lie

Objectives: Discover new things about each other, assess how well you really know each other

Materials: None

**Directions:** Ask each team member to think of three statements that tells the group something about themselves, two that are true statements and one that is false. Take turns in the group sharing the three statements and have the rest of the group vote on which one they think is false. The more subtle ones are trickier!

Ex. I have three sisters (true)

I was born in Bozeman, Montana (false: I was born in NY City)

I enjoy ice cream (true)

#### **Battle Scar Galatica**

**Objectives:** Each person shares something about himself or herself. **Warning:** depending on the scar, this could be a high-risk activity, but allows people to explain scars in their own way.

Materials: None

**Directions:** Take turns in you group sharing a story about any scar they might have on their body. If you have several groups, have them share "the best story". Be prepared: this one can get gross.

#### What's In A Name?

**Objectives:** To learn something about someone's name, family, heritage, etc.

Materials: None

**Directions:** Ask each person in the group to share the story, if any, behind their name, one or all of them. They can talk about why that name was chosen, what it means, or any nicknames that have come about. The group could also talk about a name they wish they had or another name they like, find unusual or funny. This activity is pretty free flowing. Remind the group to respect the name that that person wants to be called.

Ex: My name is Amy. I was named after my father's mother. My parents were going to go with the French spelling Aimee, but decided Amy would ultimately be easier for me and others to spell. Amy means "beloved" and has a Latin base in the word for love. There were six Amys in my neighborhood when I was growing up. It was the second most popular name when I was born. Etc, etc,.



#### "Take as much as you need..."

Objectives: To have each person share something about himself or herself

Materials: Toilet paper, M&M's, or Skittles

**Directions:** Form the group into a circle. Without telling them any of the details of the activity, pass around the bag of candy or toilet paper roll and tell them to "take as much as you need". Once everyone has taken some and the bag or roll has gone full circle, ask them to tell one fact about themselves for every piece of candy or square of TP. (They can eat the candy when they are done.)

#### Finish this sentence.....

**Objectives:** To share information, disclose on a medium risk level

Materials: list of sentences

**Directions:** Ask group members to complete the following sentences.

If I could change one thing in this environment I would	
If I could give up one bad habit	
I like to spend my free time	
Love is	
I "collect" tensions in (body part)	
I'm critical of myself	
The thing I like most about myself	
The worst thing in life is	
I like hugs	
My experience with	

#### **Personal Brochure**

**Objectives:** Disclosure, expression, communicates why they are part of the group and what they are looking forward to, to be creative

Materials: 81/2"x 11"sheet for everyone, crayons, markers, pencils, magazines, glue and scissors

**Directions:** The task each group member has is to create a "brochure" in full color about themselves. Ask them fold their paper in thirds, creating six panels (like a travel brochure). Ask them to represent the following in a creative way on each of the six panels:

Panel 1: Their name and a symbol that represents them. (This is their logo)

Panel 2: 10 guick facts about themselves (sites and attractions)

Panel 3: Why or how they are involved in this group (The hard sell)

Panel 4: Their goals for this group (at least 3) (Highlights)

Panel 5: Three tips on how they like to be treated. (Travel Tips)

Panel 6: The one way you can get their attention (How to make a reservation)

Have them share their "brochure" with the group.



#### **Wallet Introductions**

**Objectives:** To find out some unique information from people through the contents of their purse or wallet.

Materials: access to their purse or wallet

**Directions:** Ask people to take out three things from their wallet that represents something they value. Have each person share those things. For a more challenging version: ask them to find something with their full legal name on it, the oldest thing they have, something that has expired, a dated picture and something you would not think to find in a wallet or purse.

#### Lifelines

**Objectives:** High level of disclosure, high risk, discovers some of the "hot" buttons and why they are so important. This activity is good for a group that works closely together and has a high level of investment. Caution: can be emotional and take guite a bit of time.

Materials: Large pieces of newsprint, markers or crayons

**Directions:** Each member draws a line on a paper to represent the highs, lows, significant events, turning points, etc. of her/his life to date (can also project into the future). Indicate peaks, dips and label areas of the timeline to help explain it. Members share their lifelines with other members. The group can ask questions, but everything remains confidential.

#### **Best Friend Introduction**

**Objectives:** To have people share about themselves from a third person perspective- their best friend. The idea is they may be more comfortable disclosing aspects of themselves if they are not talking directly about themselves. Low risk.

**Materials**: Questions, can be a fill in the blank sheet.

**Directions:** Ask the group to fill-in the sheet or answer the following questions as they would expect their best friend to describe them.

I would like to introduce: \_\_\_\_\_\_(name)

She/ he is the kind of person who likes:	She/he greatly appreciated and values:
1.	1.
2.	2.
3.	3.
4	4.
5.	
Some of his/her dislikes or pet peeves are:	Someday she/he would like to:
1.	1.
2.	2.
3.	3.

## **Collaboration/ Problem Solving Activities**

#### "Reunited"

Objectives: Find things in common, talk to everyone in the group

Materials: None, pen and paper helpful

**Directions:** Ask team members to find 5-10 (depending on the time frame) things they all have in common. Challenge them to think creatively; places they have traveled, TV show they have watched, some other experience. The first group to come up with the designated number of things wins, points for creativity too!



#### **Human Knot**

Goal: Problem solving, communication, and teamwork

Materials: None

**Directions:** The group forms a circle. Each person holds out their right hand and grasps another hand as if shaking hands. All then extend left hands and grab another left hand. They should not have both hands of the same person or hands of the people on either side of them. The goal is to then untangle themselves into a single circle without releasing hands.

#### Traffic Jam

**Objectives:** To work on communication, problem solving, to understand roles of leadership and followership within the group

Materials: Place markers; chalk, tape, paper plates, anything handy that people can stand on.

**Directions:** set up a line of place markers, one for each person plus one extra. Have the two teams stand on a place marker with one space in between them. Have each team facing toward the middle space. The object is to have the top groups exchange places in the same order on the opposite side of the open space. They may not touch anything but the markers and each other (imagine a hot lava flow). The only "legal" moves are: a person can move to an empty space in front of them and a person may move around a person who is facing them into an empty space. The "illegal " moves include: any move backwards, any move, which involves two people moving at once. If at any time an "illegal move" is done or anyone steps off the markers, they must return to the starting position

**Diagram:** Start [x] [x] [x] [x] [] [o] [o] [o]

-----> ← ------

Object: [0] [0] [0] [0] [ ] [x] [x] [x] [x]

When time is up or they have completed the initiative, ask them the following discussion starter questions:

Who were the leaders of this activity?

The followers?

How was it for the people on the end?

Did everyone feel involved in the process?

**Additional challenges:** Give them a time limit. Blindfold or ask certain member to close their eyes. Make certain members mute- they are unable to talk. If they are having a particularly frustrating time, call time out and arrange their line in more of a horseshoe pattern, so they can see each other, do not forget to ask about this change in the debrief.

### **Group Conflict and Communication**

#### **Turtles**

**Objectives:** To share goals, work as a team and identify potential barriers to achieving the goals.

Materials: Flat markers, paper plates, carpet squares, newspaper sheets

**Directions**; Have each person "name" their marker, making it symbolize a goal that they have for the year, project, etc. identify a "sea of chaos' that is filled with all of the thing that would prevent them from reaching the end of the year with their goals intact. (Mark off an are with a safe zone on either end). Tell them that they must cross this " sea of chaos" utilizing their goals, which will protect them from the sticky sea. Tell them that they must always be in contact with each other and with their goals. If at anytime in the sea of chaos they lose contact physically with either their goals or a group member, they will lose that goal of that person may become "injured". Losing sight, ability to speak, etc.

When they reach the "other side", have the group debrief. What made them successful? If they lost any goals, what were they? Why did they lose contact? What were the threats in the sea of chaos? What will they do to support each other and their goals?



#### **Roles and Labels**

**Objectives**: To observe how roles can play out in a group, examine roles people play and identify both the positive and negative aspects of roles.

**Materials:** Post-it notes with labels or other "head band type labels, paper, tape, string and odds and ends. **Directions:** Give each person a role to "wear" on their head. Ask them not to look at it, but put it on directly. Tell the group that their task is to build a "tower" using the materials given (paper, tape, etc.) Ask them to treat people according to their labels. Designate at least two observers, who will not participate in the task. Have them begin the role-play, let it go on as long as they need to bring out some of the roles. Stop the role-play. Facilitate a discussion with the following questions:

What did you think your label said?	How did it affect your participation?
Are their labels among our group?	How does it affect participation?

Potential labels to work with: "ignore me", " act surprised", "laugh at everything I say", " none of my ideas are good", "hang on my every word", "I confuse you", "tell me to shut up", " treat me like a kid", etc.

#### **Hidden Agenda**

**Objectives:** Similar to Roles and Labels, this is an activity to see how roles in a group play out.

Materials: Note cards with roles on them

**Directions:** Give each person a note card and ask them to keep it to themselves. Have them think of ways they could play out their role in a group situation. Give the group a task, such as building something or brainstorming an idea for an activity. Allow the roles to play out. Stop the role-play.

Facilitate a discussion with the following questions:

What was your role?	How did it affect your participation?
Are there roles among our group?	How does it affect participation?

#### **Brown Bag Discussion**

Goal: To have an opportunity to discuss group issues in a fair way

Materials: Small pieces of paper, paper bag

**Directions:** Have each person write down, on a small piece of paper, the topic that they think the group should discuss most. Have them fold the paper twice and deposit it in the bag. Shake the bag and take turns drawing out a topic, reading it and discussing it. Make sure that the person who wrote the topic is satisfied with the discussion before you move on the next topic. Remind people to use "I "statements.

**Variations:** Have the group write down questions to make it a an icebreaker, or write down different quotes and draw them out one at a time and talked about what they mean to the group.

## **Recognition Activities**

#### **Penny For Your Thoughts**

Objectives: To express appreciation for other group members

Materials: Pennies

**Directions:** Have everyone bring or supply a certain number of pennies to a meeting or gathering. Invite each person to have the opportunity to give a penny to those members of the group they'd like to, and share their thoughts about how that person has been special or had an impact on them during the course of the year.

#### **Graffiti Boards**

Objectives: To give feedback on a personal level. These are great for a long or all day meeting

Materials: A sheet of paper per person and pens

**Directions:** Have each person create a border for their piece of paper, including their name. Hang up these graffiti boards and invite other group members to write messages of appreciation on each board. Ask them to be sincere. Let each group member take them home at the end of the event.



#### **Success Jars**

Objectives: To share success with the group. Great mini-break in a meeting.

Materials: Jar, slips of paper big enough to write on.

Directions: Ask everyone in the group to write down a recent success on a card. Throughout the meeting,

take time to draw out and read the cards.

#### **Brainstorming Activities**

#### **Mind Dumpster**

**Objective:** To quickly empty cluttered minds of preconceptions, prefab ideas and blockages so that original work can be undertaken. Mind dumpsters is also a fast way to read the landscape of what's running through your mind and, if you are working in a group, the mind of others.

Materials: Note cards and pens

#### **Directions:**

- 1. Get a stack of "Flush Cards" 3x5 index cards, preferably of varying colors- and a big fat pen for each person.
- 2. Ask a prepared question about the idea or problem you want to wrestle with.
- 3. Give them two minutes to write one idea per card. They could be:

Graphic images relating to the area of interest

Rumors and gut feelings about the problem

Best and Worst memories associated with the problem

Sensory elements: sights, sounds, tastes, touches

Emotions, positive and negative

Pet ideas, peeves and otherwise, that your mind connects with the task

- 4. Call time. And collect the cards, shuffle and let ferment for about 25 minutes.
- 5. Go back and arrange the cards in idea stacks, add to them as needed.
- 6. Watch for sparks.

# **Brainstorming: "The Rules"**

Brainstorming sessions are a sacred time for ideas to be born and grow. So that they flow freely in a comfortable environment, please observe the following care instructions:

#### Ideas are.....

Wild, crazy, outlandish, shocking, hilarious, fun, imaginative, interesting, amazing, inventive, different, clever, complex, incomplete, undeveloped, a framework, a start and a beginning.

#### Ideas can be....

Added on to, stretched, run with, played with, borrowed with permission, transformed, put in context, celebrated, expanded, admired, run past, saved for another time, tangential, shared, protected, formed around and overwhelming.

#### Ideas are not....

Dumb, stupid, silly (unless that is the idea), insane, impossible, unrealistic, inherently faulty, half baked, boring, "too" anything, wrong, out of bounds, hurtful, negligent, assuming or labels.

#### Ideas cannot be...

Put down, discounted, ripped on, squelched, trapped, hurtful, exclusive, trampled on, discarded, scoffed at, judged or patronized.



#### **How to Resolve Conflicts --Without Killing Anyone**

Whenever you have to deal with other people, you will, sooner or later, have to deal with conflict. Conflict is not inherently bad. In fact, conflict simply stems from differing viewpoints. Since no two people view the world exactly the same way, disagreement is quite normal. In fact, anyone who agrees with you all of the time is probably telling you what you want to hear, not what he or she actually believes.

The reason conflict has received such bad press is because of the emotional aspects that come along with it. When there is conflict, it means that there is strong disagreement between two or more individuals. The conflict is usually in relation to interests or ideas that are personally meaningful to either one or both of the parties involved. The key to managing conflict effectively is to learn the skills necessary to become a good conflict manager.

**Conflicts in interpersonal relationships.** Sometimes in interpersonal relationships, such as those between team members, there may be a conflict that you are not aware of. If someone who is normally upbeat and friendly toward the team suddenly begins avoiding meetings or being rude, there is usually a reason. If the person has remained cheerful with everyone else except one team member, chances are you are dealing with a conflict situation. In these instances, you will want to address the problem by proceeding through the following steps.

- Try to determine if there is a problem between only two members of the team.
- Set up a private face-to-face meeting to discuss the problem between the two team members.
- In a nonconfrontational manner, ask the two if there is a problem. If the answer is "No", inform the team members that you think there is a problem and explain what you think the problem is.
- As you talk, ask for feedback. Do not allow "attacks" or accusations.
- Insist that each team member try to listen to each other with open minds.
- Be sure each team member shows respect for the other's opinions.
- Ask team members to take a few minutes to recycle the other person's opinions in thier mind.
- Ask each team member to try to determine why the other person felt the way they did.
- Avoid "finger-pointing."
- Try to work out a compromise that pleases both.

**Conflicts in meetings.** Conflicts in meetings can be very disruptive. But they can also be very helpful. Remember, conflicts are disagreements. If the person who is disagreeing with you is raising valid questions, it may benefit the group to address the issues they are presenting. In fact, by listening to them, you may gain valuable insight into what is and what is not working within your team. However, if the person continues past the point of disagreement to the point of disruptiveness, specific steps should be taken. Below is a list of conflict resolution tactics that can be used for meetings that get "out of control."

- Have team members find some "grain of truth" in the other person's position that can be built upon.
- Have team members identify areas of agreement.
- Defer the subject to later in the meeting to handle.
- Document the subject and set it aside to discuss in the next meeting.
- Have each team member present their view, but do not force agreement. Let things be go on to the next topic.
- Ask team members if there may be some way to make the situation work for everyone.
- Create a compromise.
- INSIST that the TEAM and not individuals on the team be considered the most important!
- Seek more information: ask a lot of questions!
- Check understanding and summarize: make sure that you are understanding everything!
- Try to understand the other person's perspective: communication is more than just listening; try to see it their way!

#### Rules for disagreeing diplomatically.

Regardless of the type of conflict you are dealing with, there are several general rules of thumb you should follow whenever you are trying to bring harmony to a volatile situation. Here they are.

- Reflect your understanding of the other's position or opinion. "I feel,think, want, etc." This says, "I am listening to
  your opinion and I take your opinion into account before I state mine."
- Let the other person know that you value him/her as a person even though his/her opinion is different from yours.
   "I understand (appreciate, respect, see how you feel that way, etc.)". This says, "I hear you and respect your opinion."
- State your position or opinion. "I feel, think, want, etc." This says, "I don't agree, but I value you so let's exchange ideas comfortably, not as a contest for superiority."



# ...And here's a fun way to create your own Instant Challenge's and Improv Scenerios:

Take one or more items from the first column, choose a type of creation from the second, and choose an objective from the third, and finally act it out with a situation in the last column.

STUFF	CREATE A	THAT WILL	ACT OUT HOW YOUR CREATION WOULD BE USED IF
Paper clips Toothpicks Masking tape Envelopes Mailing labels Play-doh String Popsicle sticks Pencil Paper cup Styrofoam cup Paper plate Paper bowl Paper bag Pasta: spaghetti, macaroni, wheels, etc. Marshmallows Cheerios Toilet paper roll Egg carton Tin foil Empty shoe box Empty film canister Empty cereal box Rubber band Ruler Thumbtack File folder Newspaper Tennis balls Ping-pong balls A Curtain Rod An Old Rag Cotton Balls Wire Coat Hanger	Vehicle Container Tool Device New product Article of clothing Creature Toy Piece of furniture Bridge Structure Utensil Student survival kit Teacher survival kit Wilderness survival kit Ancient artifact Item of the future Protective covering: For hands For feet For head For an egg For an ornament For Eating utensil Work of art New invention Shelter for a Carrier Communication system TV Commercial Space Station Car Safety Device Wagon	will move feetwill support weightwill propel ping pong balls feetwill stretch as far as possibleevery teacher should haveevery student needsevery team manager needsevery team needswill remove leaves from your lawnwill rid your house of pestswill protect an egg from breakingwill transport golf balls from point A to point Bwill maneuver an obstacle coursewill hit a target feet awaywill do your homework for youis guaranteed to wake someone up!is guaranteed to put someone to sleep!will amuse a babywill detect intruderswill signal	« You lived in a different time period chose randomly from many eras.  EXAMPLES: Old West Ancient Egypt Roaring 20's « You were a famous personchoose randomly from many different familiar people. EXAMPLES: Albert Einstein Daffy Duck Florence Nightengale « You invented or discovered it. « You are a salesperson selling it door-to-door. « Use it in an familiar story or situationchoose randomly from many different familiar stories. EXAMPLES: Little Red Riding Hood Romeo & Juliet A TV Game show « Create a song, jingle, cheer for it.

Please call and let me know if you need assistance or have a question about getting started....

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